



## Meadowlake Clubhouse Rental Guide

### Rental Compliance Guidelines:

In Order to Retain Your Rental Date – Required Documents and All Fees Must be Returned Three (3) Days Prior to the Date of Your Rental. (License Agreement \_\_\_\_\_, Compliance Guide \_\_\_\_\_, Rental Fee (\$60) \_\_\_\_\_, Deposit Fee (\$150) \_\_\_\_\_ & Cleanup Checklist.)

Residents in good standing\* are required to complete the above documents. Once completed, please return them to me.

- Rental Fees are as follows: Clubhouse: \$ 60/Day Plus \$ 150 Security Deposit w/License Agreement

### **Make Checks Payable to "Meadowlake HOA"**

- Do Not Remove Wall Hangings.
- Please Do Not allow Children to Climb on Counters, Tables or Jump on Sofa's.
- Do Not Use Scotch Tape or Push Pins on Walls; Masking Tape is Permitted.
- Pets are Not Allowed in Clubhouse or Pool Areas.
- The Parking Lot Shall Not be blocked off; Must be kept opened at all times for Emergency Vehicles. The NST Police must be Contacted for Street Parking.
- Licensee Owner/Resident Must be present during the entire rental, passing the key to friend or family is not permitted.
- Do not leave outside doors or windows open for extended periods.
- The Clubhouse Rental does not include the Outside Tables along the Pool Porch Area. (These are for Resident Pool Use) Licensee Must Use the Picnic Tables on the Side.
- If Approved by the Board – Licensee Pool Area Guests are Limited to 15 Persons Total (In or Out of the Pool). The pool is available until 9:00 p.m. Adults must be present if children under the age of sixteen are at the pool.
- **\*\***(Clean-up) The Clubhouse, Rest Rooms & Appliances Must Be Left in the Same Condition as Prior to Your Rental. Checklist Provided.
- Bonfires, Fire Pits, or Turkey Friers ARE NOT APPROVED for use.
- First-Aid, AED & Anti-Choking Device are in the Hallway near the Restrooms, and Fire Extinguishers are kept in the Hallway & in the Kitchen.

After a positive inspection has been completed & the return of the Key/Fob for the Clubhouse, Post-Rental, Your Security Deposit check will be voided/shredded.

Renter Signature: \_\_\_\_\_

Rental Date: \_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_

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*\*Owner in Good Standing – All Dues Paid in Full to date, No Outstanding Issues in the Community &/or Architectural Approvals not in dispute.*



## **Meadowlake Clubhouse Rental Guide**

>> Key Distribution – Day of the Rental Only. (Pick-up in a.m. return by end-of-day)